## **Correction punch list form – Solar mini-grid**

**Document guidance:** This punch list document is to be prepared by the supervising engineer of the installer or GoN engineer after each inspection visit to the project site. The purpose of this document is to provide documented guidance to the installer to make corrections to the installation before testing and commissioning. The person preparing the punch list has to fill in the columns ‘SN, Component, Issue(s), rationale and recommendations, and Photo evidence’. Based on these notes, the installer has to make the corrections and reply to each of the notes in the ‘Corrections made/remarks’ column, which has to be reviewed and approved by the person who prepared the original punch list.

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| **Project name:** |  |
| **Site location:** |  |
| **Date of punch list issued:** |  |
| **Date of site visit:** |  |
| **Punch list prepared by (name):** |  |
| **Organisation:** |  |

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| SN | Component | Issue(s), rationale and recommendations | Photo evidence | Corrections made/remarks |
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*\*Add as many rows as needed.*